Butte School District Volunteer Sign-In Form

School/Building Name_

Volunteer Name	Date	Time In	Hours	Date	Time In	Time	Hours	Date	Time In	Time	Hours	Total
· · · · · · · · · · · · · · · · · · ·			Worked			Out	Worked			Out	Worked	Hours

After form is complete make two (2) copies. Send original to Human Resources, keep one copy for your files and send one copy to Payroll.