BUTTE SCHOOL DISTRICT NO.1
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 16, 2017

The Board of Trustees held a Regular Meeting on Monday, January 16, 2017 at 5:13 p.m. at the School Administration Building with Chairperson Ann Boston presiding. Trustees present were Patti Hepola, Tom Billteen, Susanne Dauenhauer, J.P. Gallagher, Kelly Howery, Becky Nicholls, and Carol Wold. Also present were Judy Jonart, Superintendent, Therese McClafferty, Director of Human Resource and Dennis Clague, Business Manager.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

WELCOME AND DIRECTIONS FOR PUBLIC PARTICIPATION

APPROVAL OF MINUTES

Item 1- Regular Board Meeting, December 19, 2016

Trustee Nicholls moved to approve, second by Trustee Howery, motion carried.

COMMUNICATIONS

Item 2 – Hillcrest Elementary School Presentation

Susan Johnson, Principal, Hillcrest Elementary, stated the following:

- Susan's 12th year at Hillcrest.
- Great school/great parents.
- Presented the Action Plan Flyer.
- Contains the ELA goal, Math goal, and Behavioral Goal.
- The PAX Behavioral Program is trauma informed care/calming.
- Implemented in the classroom and lunchroom.
- Using a harmonious method, which is a quiet signal with a harmonica and holding the peace sign up.
- Students earn rewards that involve weekly games, such as Go Noodle.
- Implemented small counseling groups.

The students produced a video, which was played at the board meeting. The video had students question teachers and other students about why they like Hillcrest.

Item 3 – MTSBA Update

Tom Billteen, Butte Municipal Director, stated the following:

- He was appointed to the MTSBA in June.
- He has attended three of the board meetings and the MCEL Conference in October.
- Very informative and provides insights
- Tom encourages questions, wants everyone to feel free to reach out to him.
- He encourages all members to login to the website
- He provided some handouts regarding the MTSBA Caucus Day on the Hill/Day of Advocacy

Chairperson Ann Boston thanked Tom for his time spent.

Item 4 – Butte High School Art Department – Glass Blowing

Mike Kujawa, Teacher, Butte High School
River Newman, Teacher, Elementary

River Newman stated that one year ago the Butte School District received a $25K grant. Since then he and Mike Kujawa have been building, installing, purchasing, and writing curriculum. Art Club students have been working in the studio for 3 weeks. Night school is taking place on

January 19th. River stated that the Butte School District is the only district in the United States that offers the glass blowing. River and Mike would like to thank the School Board, Judy Jonart, Jed Hoopes, Scott Paffhausen, John Metz, and Brenda Floreen. He stated that the level of talent is incredible. You can see some of their work on the Butte High School Art Club Facebook page.

Mike Kujawa stated that some of the glass will be in the silent auction at the Empty Bowls, which takes place April 5th. He stated that Curriculum Director, Jim O'Neill will be your MC for Empty Bowls.

Judy Jonart, Superintendent, thanked Mike and River for the remarkable job they have done working on getting this set up and acquiring material at a good cost. She appreciates their passion and what this class is providing our students.

Item 5 - Update from BHS Student Representative

Katelyn Alley presented the following:

Seniors are filling out scholarships. Several new scholarships have been added to the Butte High School newsletter.

The Butte High/Butte Central game took place last week. Butte High split the ticket with Central with a win for the boys, but a loss for the girls.

Great Falls swim meet saw Catherine Russo win the 100 and 500 freestyle races to lead the Bulldogs. That gave her two first place finishes for the second week in a row. Butte High girls finished third and the boys took fifth place.

Jeff Queer, wrestler, won a major tournament title for the second week in a row. The Bulldogs scored 98.5 team points and placed 10th in the 32-team tournament.

Speech and Debate held their annual meet at Butte High School. Butte High had two top students place. Clint Connors 5th in Original Oratory and Shane Cox 2nd in Humorous Interpretation.

Travel club is 150 days out from the Italy/China trip and they are continuing to fundraise.

Item 6 - Public Comment on Items Not On Agenda

None.

Item 7 – 1st Reading of Administering Medicines to Students – 3416/3416F/3416F-2

Superintendent Judy Jonart thanked Dot Warner and the entire nursing staff for their work and expertise on this policy.

Dot Warner, School Nurse, stated that there needed to be changes to the existing policy and a Standing Order to log medications. The nursing staff reviewed other Montana policies and created their own. The goal is to keep children comfortable and in school. The lowest dose per grade level will be administered. The log will show frequency of medications and if too much is being taken then they can look at an alternative plan.

A disclaimer needs to be added to the policy and will be included in the 2nd reading.

Item 8 – 1st Reading of Rules and Regulations for Building Use – 4330P

Superintendent Jonart stated that these changes accommodate the upgrades to Naranche Stadium and the Butte High Auditorium.

Item 9 – 1st Reading of Property Records – 7500-7500P/7500F

Dennis Clague, Business Manager, stated that he added technology equipment asset tags for personal non-school use. Becky Nicholls thanked Dennis for listening to the concern of the board.

Dennis also stated that these policies help the administrators and teachers understand what is tagged, moved in and out of buildings, and personal use of district assets. This will help keep track of the condition of the asset, who has it, and when to expect it back. J.P. Gallagher asked how the tagging will be done. Dennis stated that through Tyler Technology the administrator can request it. Dennis stated that Gayle Jory will work with administrators to get the asset coded. Carol Wold echoed what Becky Nicholls said and thanked Dennis for trying to meet everyone's needs, accountability to the taxpayer, and workable in buildings.

CONSENT AGENDA

Item 10 - Consent Agenda

• Payroll, Claims & Budget Transfers & Revenue Reports (December 2016)

Page #6 PAYROLL RECAP

MONTH: DECEMBER 2016

DATE: JANUARY 11, 2017

FUND	TOTALS	GRAND TOTAL
ELEMENTARY GENERAL	$1,322,454.73	$1,322,454.73
ELEMENTARY TRANSPORTATION	$62,251.13	$62,251.13
FOOD SERVICE	$57,153.78	$57,153.78
ELEMENTARY RETIREMENT	$198,824.24	$198,824.24
ELEMENTARY ADULT ED FUND	$15,267.75	$15,267.75
MEDICAID	$6,430.59	$6,430.59
ELEMENTARY SICK LEAVE RESERVE	$2.89	$2.89
HIGH GENERAL	$670,741.11	$670,741.11
HIGH TRANSPORTATION	$31,820.81	$31,820.81
HIGH RETIREMENT	$97,145.17	$97,145.17
HIGH ADULT ED FUND	$4,823.25	$4,823.25
HIGH ACTIVITY BUS SERVICE FUND	$5,011.15	$5,011.15
HIGH CO-CURR ACTIVITIES FUND	$1,522.17	$1,522.17
FEDERAL PROGRAMS	$269,599.69	$269,599.69
	$2,743,048.46	$2,743,048.46
GRAND TOTAL PAID THIS MONTH	$2,743,048.46	

Page # 5 CLAIMS RECAP

MONTH: DECEMBER 2016

DATE: JANUARY 11, 2017

FUND	TOTALS	REIMBUSEMENTS
ELEMENTARY GENERAL	$118,363.10	$271.41
ELEMENTARY TRANSPORTATION	$8,250.17	
FOOD SERVICE	$64,132.87	$174.55
ELEMENTARY ADULT EDUCATION	$97.78	
MEDICAID SPECIAL SERVICES	$141,676.61	
ELEMENTARY BUILDING FUND	$33,769.95	

COBRA	$13,094.27	
HIGH GENERAL	$109,541.06	$524.10
HIGH TRANSPORTATION	$4,069.33	
HIGH SCHOOL RETIREMENT FUND	$177.99	
HIGH SCHOOL RESERVE FUND	$270,637.64	
HIGH ACTIVITY BUS SERVICE FUND	$274.00	
HIGH SCHOOL CO-CURR FUNDS	$76,800.00	
FEDERAL PROGRAMS	$96,474.30	$1,750.24
TOTAL CLAIMS (400)	$937,359.07	$2,720.30
LESS REIMBURSEMENTS	$2,720.30	
GRAND TOTAL PAID THIS MONTH	$934,638.77	

NOTE: A complete and detailed listing of the Payroll and Claims Warrants, Budget Transfers and Revenue Reports is on file in the Clerk's Office and by this reference is made part of these minutes.

• Student Activity Fund Report from East Middle School (December 2016)

Vice-Chairperson Hepola moved to approve, second by Trustee Billteen, motion carried.

Item 11 – Travel Request

Butte High School Football Coaching Staff, to attend the Glazier Coaching Clinic in Denver, Colorado, February 24-26, 2017.

Trustee Gallagher moved to approve, second by Trustee Dauenhauer, motion carried.

PERSONNEL

Item 12 - Personnel Action Report (PAR) – January 16, 2017 - Therese McClafferty

Butte School District No. 1
Personnel Action Report
January 16, 2017

Name	Effective	Assignment/Location
Classified Personnel		
Appointment:		
Mark Jenness	01/17/17	Substitute Bus Driver, Transportation
Brandi Ouellette	01/17/17	Cleaner, Butte High School
Resignation:		
Mike Galpin	12/22/16	Substitute Engineer, District
Kareniesa Kohn	12/31/16	Administrative Assistant to the Board of Trustees and District Clerk
Carol Osborne	01/02/17	Substitute Paraprofessional, District
Peggy Verlanic	01/14/17	Cooks' Helper/Server, Emerson Elementary & Sub Bus Monitor, Transportation
Carol Wright	01/02/17	Substitute Paraprofessional, District
Retirement w/Waiver:		
Averil Maloughney	12/31/16	Bus Monitor, Transportation
Supplemental Personnel		

Appointment:

Cheyenne Crooker	01/17/17	Substitute Teacher, District
Arie Grey	12/01/16	Event Worker, District
Zach Harry	01/17/17	Substitute Teacher, District
Margie Judd	01/17/17	Substitute Teacher, District
John Keeley	12/20/16-06/06/17	Volunteer, Elementary Sports Coach
Eric LaPier	1/17/17-06/06/17	Volunteer, Elementary Sports Coach
Caitlin O'Neill	01/17/17	Substitute Teacher, District
Maria Robinson	01/17/17	Girls' Basketball Coach, East Middle School
Stephanie Stodden	01/17/17	Substitute Teacher, District

Resignation:

Tyler Nicholls	01/09/17	Substitute Teacher, District

Trustee Wold moved to approve, second by Trustee Billteen, motion carried.

Item 13 – Trustee Resolution Calling for an Election – Elementary District

Dennis Clague, Business Manager, stated that the election will take place May 2, 2017 and that we will need to determine a budget. We will revise if need be when we have that information.

Trustee Billteen moved to approve, second by Trustee Howery, motion carried.

Item 14 – Trustee Resolution Calling for an Election – High School District

Dennis Clague, Business Manager, stated that this levy is strictly for the election. There is no election of a trustee.

Trustee Nicholls moved to approve, second by Trustee Gallagher, motion carried.

Item 15 - Approval of MOU between BSD #1 and Montana Independent Living Project, Caitlyn Blodget, Mobility Specialist

Kathy Cannon, Director of Special Education, stated that this MOU provides O & M Services for the visually impaired.

Trustee Wold moved to approve, second by Trustee Billteen, motion carried.

Item 16 – Approval of Town Pump Charitable Foundation Grant – East Middle School Adopt a Family

Larry Driscoll, Principal, East Middle School stated Town Pump has given the gift of $500 for the East Student Council to purchase Christmas gifts for the needy students and families. Town Pump has been giving this gift to the school for many years. Students have benefited from Town Pump's thoughtfulness and generosity; they should be commended for their actions.

Trustee Howery moved to approve, second by Trustee Nicholls, motion carried.

ADJOURNMENT

There being no further business to come before the board, Trustee Hepola moved to adjourn, second by Trustee Gallagher, motion carried. Chairperson Boston adjourned the meeting at 6:00 p.m.

Ann M Boston

Chairwoman of Board of Trustees

District Clerk
mke